



FP Assistance

Feeding the Future

Teacher and Cook Food Program And Civil Rights Training Log PY 19-20

Contract Year 10-1-2019 to 9-30-2020

Center Name and Code – location of training

Employees below have completed Teacher Food Program training including the following topics: Civil Rights; Program Meal Patterns; Serving Sizes for All Age Groups; Creditable Foods; Meal-Service Styles; Accommodating Special Needs Diets; Point of Service Meal Counts; and Attendance Counts. These employees conduct these Key Activities for the Food Program: Attendance/M Meal Counting, and Meal Service.

****Use this form throughout the contract year to record each time an employee completes Food Program and Civil Rights Training.**

Name of Management Team Trainer: _____ (use one training log per trainer)

Employee Name	Signature	Title	Email	Date of Training
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____

COOK TRAINING LOG – in addition to the above topics, the cook has been trained on menu planning, meal production records, milk audits, necessary receipts and record retention.

The cook's additional Key Activities are Meal Preparation, Meal Production Records and Procurement.

_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____
_____	_____	_____	_____	____/____/____

*****Submit this form to FP Assistance each time after training has been completed**